**Statement of Work**

Project Definition

Assisting the implementing government to accelerate its digital transformation activities

Objectives

* Establish a systematic approach to launch digital government services (Govstack/BB)
* Build digital competency/readiness among Government agencies

Stakeholders

* Ministry of digitalization and statistics
* Focal points from other ministries
* ITU/GovStack team
* Other UN agencies
* Software houses and/or System integrators

Project team

* Sponsor
* Steering committee
* Project Manager
* Technical support
* A team per service consisting of:
  + Representative of MNS
  + Representative from the service providing government agency

Timeline

To be developed

Outcome

* Establish the reusable BB as an approach to build the digital government services portal
* Initially one or two services tried using BB approach
* Rollout plan for other services

Approach

* Step by step engagement of the MNS
* Building capacity related to the pilot project
* Proof of concept
* Plan for rollout

Activities

* Introduction to Govstack concept and reusable BB
* Setup the project team
* Define the project scope
* Select the first service(s) for pilot/proof of concept
* Study the current status of the selected service(s)
* Engage a system integrator and/or a software house
* Conduct the necessary training
* Conduct the sandbox test on the selected service(s)
* Get the service ready to launch

Resources

* Human
* Financial

Roles and responsibilities (tbd)

* ITU/GovStack team
* MNS
* System integrator/ software house